

Ivana Trajanoska

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Sex female | Date of birth 26/08/1981 |

WORK EXPERIENCE

2007-present

English Language and Literature and French Language Instructor at University American College Skopje (UACS)

- English and French Language Instructor (TEFL and FLE); English Literature Instructor, Intercultural Communication Lecturer as a part of the international project Global Understanding Program in Education in cooperation with University of East Carolina (ECU), USA and University American College Skopje (UACS), Macedonia ; Academic writing and Business Communication Lecturer; Curriculum designer www.uacs.edu.mk

2005-present

English and French court and freelance translator and interpreter

2007/2008

English Teacher at the State Primary School Vasil Glavinov – Skopje

2002- 2006

English and French teacher at LINGVA- School of Foreign Languages

- English and French teacher to adults, teenagers and children (elementary, intermediate and advanced students); Designed detailed lesson plans for teachers; drafted additional exercises and hand-out material; prepared school reports and carried out parent-teacher evenings and prepared students for various extra-curricular activities and projects (drama classes, plays, shows, and performances) ; prepared students for FCE, IELTS, TOEFL ; taught Business English to upper-intermediate and advanced students; Language course designer and administrator (course program and curriculum designer organizing language courses, creating schedules, assessing students level, choosing appropriate textbooks etc.);

EDUCATION

2008 – present

PhD candidate at Paul Valery University, Montpellier 3- Montpellier, France

2006-2007

Postgraduate studies at the University Paul Valery, Montpellier 3- Montpellier, France - MA in Anglophone Studies

2000- 2004

Undergraduate studies at Ss. Cyril and Methodius University, Faculty of Philology, Skopje English language and literature teacher with French language and literature

PERSONAL SKILLS

Mother tongue(s) Macedonian

Other language(s)

	UNDERSTANDING		SPEAKING		WRITING
	Listening	Reading	Spoken interaction	Spoken production	
English and French	C2	C2	C2	C2	C2
Albanian and Spanish	A1/2	A1/2	A1/2	A1/2	A1/2

Certificate of Attendance an elementary course in Albanian and Spanish

Levels: A1/2: Basic user - B1/2: Independent user - C1/2 Proficient user
Common European Framework of Reference for Languages

Computer skills

- Excellent command of Microsoft Office™ tools

OTHER PROFESSIONAL ACTIVITIES

- March 2014-present CEEPUS Coordinator at University American College Skopje
- February 2014-present Vice-president of the Association for Better Education, Skopje
- January 2013 - present Voluntary work at the Association for Better Education, Skopje;
 - Held more than 20 lectures in several high schools in Skopje on different topics (English Literature, Academic Writing, Business Communication);
 - Held a workshop for secondary school teachers entitled *Academic Writing, Critical Thinking, and Plagiarism* in February 2013
- April 2013 Held a workshop for the secondary school teachers who participated at the State Competition in English organized by ELTAM entitled *The Global Simulation Technique in the EFL Classroom*
- 2012 –present Founder of the Students’ Debate Club at UACS; organized two students’ debate competitions in 2012 and 2013
- 2012-present Organized three reading competitions at UACS (Public Reading and Performance of Literary texts) for secondary school students in 2012, 2013, 2014
- March 2012 Held a workshop for UACS teaching staff on the topic *How to Develop Your Students Reading Skills?*
- May 2011 Member of Jury at the Students Debate Competition at the International Balkan University, Skopje
- February 2011 Guest lecturer at the International Balkan University, Skopje on the topic *How to Develop Your Reading Skills?*

- "The Global Simulation Technique in the EFL Classroom"
7th ELTAM - IATEFL - TESOL INTERNATIONAL BIENNIAL CONFERENCE, Journal n°1
October 2012
- "ELT Methodologies in Challenging the Common Sense – Are they Applicable in the Content Learning Classroom of Higher Education?", Jovanka Jovancevska-Milenkoska, Elena Davitkovska, Elena Klisarovska, Ivana Trajanoska, Procedia - Social and Behavioral Sciences, Vol. 70, Akdeniz Language Studies Conference, May, 2012, Turkey, 2013.
- "Word and Image in Dorothy Richardson's Pilgrimage: Pictorialism and gender identity in Painted Roofs", ELALT Conference Proceedings, Novi Sad, 2011 (e-book ISBN 978-86-6065-102-2)
- *Разгледници*, Скопје: Арт&Арт, 2008 (a novel)

Projects

- Global Understanding Lecturer as a part of the international project Global Understanding Program in Education in cooperation with University of East Carolina (ECU), USA and University American College Skopje(UACS), Macedonia at UACS since 2009
- Vignette Project, ECU (USA) and UACS (Macedonia) December 2013

 Conferences
(in the past two years)

- 54e Congrès; Société des anglicistes de l'enseignement supérieur, 16-18 mai 2014, Caen, France
- 9th annual international academic conference on European integration THE EUROPE OF TOMORROW: CREATIVE, DIGITAL, INTEGRATED, 15 May 2014
- 8th Annual International Conference on European Integration, UACS, Skopje, Macedonia
- Cognition and Poetics Conference 2013 which took place from 25 to 27 April 2013 at University of Osnabrück, in Osnabrück, Germany (presented a paper "Music as a model for a novel which urges a collaborative reader: Dorothy Richardson's Pilgrimage and music")
- Second biennial conference of the WMA Forum "Ideology in Words and Music" at Stockholm University, Sweden, November 8-10, 2012
- 7th ELTAM - IATEFL- TESOL International Biannual Conference in Skopje, Macedonia, October 27-28, 2012
- 11th Conference of the European Society for the Study of English at Bogazici University in Istanbul, Turkey September 4-8, 2012
- Akdeniz Language Studies Conference, May, 2012
- 7th annual international academic conference on European integration, UACS, Macedonia, May, 2012

 Attended seminars, workshops
and trainings
(in the past two years)

- Writing Workshop, ELTAM & British Council, University of Ss. Cyril and Methodius, Skopje, Macedonia October 25-26, 2012
- Leadership- Communication training, UACS, Skopje, Macedonia, September, 2012
- 5th Political Academy for Social Democracy, Friedrich Ebert Stiftung and Progress Institute, April-June 2012
- Teaching English with Limited Resources, UACS, Jovanka Jovancevska-Milenkovska and Judy Peterson Peace Corps, 5 May 2012
- ELT methods in the academic content learning classroom, Jovanka Jovancevska-Milenkovska, Research paper series, UACS, 12 March 2012.
- Tips to writing publishable paper; Presenting research work at conferences, Marjan Petreski and Ivan Dodovski, Research paper series, 19 March 2012, UACS
- Developing students' reading skills, Ivana Trajanoska, Research paper series, UACS, 5 March 2012

Memberships

- Member of ELTAM, English Language Teachers Association of Macedonia since 2003
- Member of The British Council and L'Institut Francais since 2001
- Member of PALA , Poetics and Linguistics Association since 2010
- Member of the French Association of Doctoral Students since 2010
- Member of the British Library since 2011
- Member of the Macedonian Association of Teachers of French as a Foreign Language since 2011
- Member of The Word and Music Association Forum since 2012
- Member of board and co-founder of the Association for Better Education since 2012

