

## Student Career Path Checklist

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<p>To do 1<sup>st</sup> academic year</p> <ul style="list-style-type: none"><li>• Research major, minor and career</li><li>• Get to know UACS recourses</li><li>• Explore your interest, skills, values</li><li>• Visit and talk with the Career center</li><li>• Attend CV and Cover Letter training</li><li>• Develop personal CV</li><li>• Learn to make cover letter</li><li>• Get involved on internship</li><li>• Attend on campus Events, Workshops and seminars</li></ul>	<p>To do 3<sup>rd</sup> academic year</p> <ul style="list-style-type: none"><li>• Develop your network</li><li>• Attend Job searching strategy training</li><li>• Conduct mock interviews</li><li>• Begin searching for job options</li><li>• Continue developing your CV</li><li>• Choose your internship mentor from UACS</li><li>• Talk with your mentor about your internship project topic</li><li>• Find Major related internship</li><li>• Talk to the career counselor</li><li>• Explore career fields in your major</li><li>• Get involve more in on campus Events, Workshops and seminars</li><li>• Join professional association</li><li>• Attend Career Fair</li><li>• Keep grades up</li><li>• Apply for Graduate school</li></ul>
<p>To do 2<sup>nd</sup> academic year</p> <ul style="list-style-type: none"><li>• Work on develop transferable skills</li><li>• Work on developing soft skills</li><li>• Continue to develop your CV</li><li>• Keep grades up</li><li>• Consider studying abroad and other international opportunities</li></ul>	<p>To do 4<sup>th</sup> academic year</p> <ul style="list-style-type: none"><li>• Update your CV - must be professional by now</li><li>• Have different type of CV's</li><li>• Have prepared cover letters</li><li>• Keep grades up</li><li>• Continue searching for jobs (if you don't have one yet)</li><li>• Research the labor (job) market in Macedonia</li></ul>

- Get involved on internship and find summer job
- Identify 2-3 career options
- Increase campus/community involvement

- Use your network to assist with job search
- Conduct informational interviews
- Choose your internship mentor from UACS
- Talk with your mentor about your internship project topic
- Think about your master thesis topic
- Attend “How to write master thesis seminar”



UACS NETWORKING DEPARTMENT

UACS Career Center

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