

# SCHOOL OF FOREIGN LANGUAGES

## UNDERGRADUATE AND GRADUATE STUDIES



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### I. WHY IS SFL THE BEST SCHOOL FOR FOREIGN LANGUAGES IN MACEDONIA?



#### ▶ A UNIQUE OPPORTUNITY IN MACEDONIA

The concentration in Business Communication and Translation in English is accredited in the USA by the Accreditation Council for Business Schools and Programs (ACBSP)

- ▶ English Language Teaching (ELT), which is uniquely tailored and offered only at UACS

### II. OUR FACULTY

SFL is proud to cooperate with:

- ▶ Professors with academic degrees awarded by international universities, and
- ▶ Guest lecturers from international universities

Some of the universities where our professors have earned their degrees, or our guest lecturers come from are the following:



### III. OUR TEACHING PHILOSOPHY

UACS is well known for applying various teaching methods, approaches and techniques. Some of them are the following:

- ▶ Communicative Language Teaching (CLT)
- ▶ Community Language Learning (CLL)
- ▶ Principled Eclecticism
- ▶ Multiple Intelligences
- ▶ Participant-Centered Learning methods
- ▶ Learning by doing
- ▶ Case study
- ▶ Role play
- ▶ Problem solving

### IV. PROGRAMS AND CONCENTRATIONS

Since UACS SFL is designed to meet the needs of language professionals, students learn the following:

- ▶ Modern methodology in teaching English as a Foreign and/or Second Language;
- ▶ The most contemporary techniques for translating written documents;
- ▶ Advanced techniques for simultaneous and consecutive interpretation;
- ▶ Contemporary standards of business communication in the era of globalization.

The program will improve students' skills in:

- ▶ Teaching a foreign language in diverse multicultural environments, with different groups and at different levels in a socially responsible manner;
- ▶ Using computer assisting tools, as Word Fast – a translation software with greater speed and efficiency;
- ▶ Collecting, analyzing, comparing and evaluating data for the purpose of making different types of translation and interpretation;
- ▶ Developing the ability for business communication, effective communication in teams, as well as gaining presentation and communication skills for a multicultural environment.

### Learning outcomes:

- ▶ Know the source language (Macedonian) and the target language (English) at the level of: word, idiomatic expression, sentence, discourse, and style;
- ▶ Learn the elements of teaching hours and the function of textbooks and materials for teaching English;
- ▶ Ability to prepare lesson plans, select instructional materials, recognize the needs and deficiencies of students and properly direct their further educational process;
- ▶ Gain skills for presentation, transparency and clarity in teaching a foreign language;
- ▶ Knowledge regarding the analysis of the basic principles and methods of translation and interpretation;
- ▶ Learn the basic principles and methods of business and professional communication and correspondence, business terminology, writing business plans, reports and proposals.

## V. COOPERATION WITH THE UACS BUSINESS COUNCIL

The School of Foreign Languages is proud to have UACS Business Council Cluster as an active partner. Some of its members are: Centre for Foreign Languages - Skopje, Leticom Plus - School for Foreign Languages, ELTAM (English Language Teachers' Association of Macedonia), American Corner Skopje; the publishers: Magor, Tabernakul and Prosvetno Delo; the translation agencies: Congress Service Center, AdVerbum and many others.

The UACS SFL Business Council provides:

- ▶ Adjustment of the curricula according to the needs of the real sector;
- ▶ Guest lecturers;
- ▶ Internships for our students;
- ▶ Career counseling and student recruitment upon graduation

### TITLE AND DEGREE EARNED UPON GRADUATION AT UACS SFL

Bachelor of Arts in Business Communication and Translation in English or English Language Teaching (180 ECTS)

Master of Arts in English Language Teaching (60 ECTS)  
–English Language Teacher

Master of Arts in Business Communication and Translation in English or English Language Teaching (120 ECTS)

## VI. CAREER OPTIONS

Upon graduation, students earn a diploma which offers vast opportunities for getting a job and/or for freelance work as self-employed foreign language professionals. Some of the professional opportunities that students could pursue as future career are the following:

- ▶ English language teacher in primary and secondary education, as well as adult education in both private and public sector;
- ▶ Translator and interpreter of different sorts of texts and topics, both in domestic and foreign companies;
- ▶ Business communication correspondent;
- ▶ Proofreader;
- ▶ Book editor.

## VI. CARE FOR THE COMMUNITY

UACS students learn a lot about their field of study. They are also encouraged to be respectable and responsible members of the communities they live in. This is why we have organized many socially responsible events and projects.

Some of them are the following:

- ▶ Spelling Bee contest (in partnership with the US Peace Corps and the US Embassy in RM);
- ▶ UACS Debate Contest;
- ▶ Competition in Reading Literature;
- ▶ ELTAM National Contest, etc.



## UNDERGRADUATE STUDY PROGRAM

YEAR I (Total ECTS - Business Communication and Translation in English : 62 / English Language Teaching : 60)	
Business Communication and Translation in English – Required courses:	Concentration: English Language Teaching – Required courses:
Modern English Language 1	Modern English Language 1
Modern Macedonian Language 1	Modern Macedonian Language 1
British and American Studies	British and American Studies
Modern English Language 2	Modern English Language 2
Composition 1	Composition 1
Business Module 1	Modern English Grammar 1: Morphology
Internship	Internship
Elective Courses in concentration Business Communication and Translation in English – students choose 2 of the following courses:	Elective Courses in concentration English Language Teaching - students choose 2 of the following courses:
Introduction to Management	Introduction to Management
Psychology	Psychology
Sociology	Sociology
Elective courses at University level – students choose 2 of the following courses:	Elective courses at University level – students choose 2 of the following courses:
Computer Applications 1	Computer Applications 1
Global Understanding	Global Understanding
World Language	World Language
YEAR II (Total ECTS - Business Communication and Translation in English : 62 / English Language Teaching : 60)	
Concentration: Business Communication and Translation in English – Required courses:	Concentration: English Language Teaching – Required courses:
Modern English Language 3	Modern English Language 3
English Literature 1	English Literature 1
Critical Theory	Critical Theory
Modern English Language 4	Modern English Language 4
Preparation for Translation and Interpreting	Preparation for Translation and Interpreting
Business Module 2	Modern English Grammar 2: Phonetics
Internship	Internship
Elective Courses in concentration Business Communication and Translation in English – students choose 3 of the following courses:	Elective courses in concentration English Language Teaching – students choose 2 of the following courses:
Introduction to Linguistics	Introduction to Linguistics
Business Terminology	Business Terminology
Gender Studies	Gender Studies
Introduction to Creative Writing	Introduction to Creative Writing
Elective courses at University level – students choose 2 of the following courses:	Elective courses at University level – students choose 2 of the following courses:
Ecology and Sustainable Development	Ecology and Sustainable Development
World Language	World Language
YEAR III (Total ECTS - Business Communication and Translation in English : 62 / English Language Teaching : 60)	
Concentration: Business Communication and Translation in English – Required courses:	Concentration: English Language Teaching – Required courses:
English Literature 2	English Literature 2
Modern English Grammar: Morphology, Phonetics, Syntax	Modern English Grammar 3: Syntax
Writing Business Plans, Reports and Proposals	American Literature
American Literature	English Language Teaching Methods
Business Module 3	Modern English Language 5
Internship and Project	Internship and Project
Elective Courses in concentration Business Communication and Translation in English – students choose 3 of the following courses:	Elective courses in concentration English Language Teaching – students choose 3 of the following courses:
International Business	International Business
Contrastive Analysis	Contrastive Analysis
Shakespeare	Shakespeare
World Language	World Language

**TOTAL ECTS PER PROGRAM: Business Communication and Translation in English:186 / English Language Teaching: 180**

## GRADUATE STUDY PROGRAM: MODEL 3+2

YEAR I	
Concentration: Business Communication and Translation in English – Required courses:	Concentration: English Language Teaching – Required courses:
Translation Theories	Advanced ELT Methods
Business Communication: Theory and Practice	Semantics
Business English	Business English
Organizational Behavior	Organizational Behavior
Business Module 4	ELT Multimedia Applications
Specialization Project and Internship	Specialization Project and Internship
Elective Courses in concentration Business Communication and Translation in English – students choose 2 of the following courses:	Elective Courses in concentration English Language Teaching – students choose 2 of the following courses:
Semantics	Pedagogy
Business Modules 1,2,3	Educational Psychology
Computer Assisted Translation	Educational Management
Elective courses at University level – students choose 1 of the following courses	Elective courses at University level – students choose 1 of the following courses
Research Methods and Critical Thinking	Research Methods and Critical Thinking
Qualitative Research	Qualitative Research
YEAR II	
Concentration: Business Communication and Translation in English – Required courses:	Concentration: English Language Teaching – Required courses:
Translation Workshop	ELT Testing
Interpreting Workshop	Syllabus Design Methodology
Academic Writing for Graduates	Academic Writing for Graduates
Master Thesis	Master Thesis
Elective Courses in concentration Business Communication and Translation in English – students choose 2 of the following courses:	Elective Courses in concentration English Language Teaching – students choose 2 of the following courses:
Human Resource Management	Cognitive Linguistics
Public Relations	Discourse Analysis
Interpersonal Communication	Psycholinguistics

## GRADUATE STUDY PROGRAM: MODEL 4+1

Concentration: Business Communication and Translation in English – Required courses:	Concentration: English Language Teaching – Required courses:
Business Communication 2: Theory and Practice	Advanced ELT Methods 2
Translation Workshop	ELT Testing
Academic Writing for Graduates	Academic Writing for Graduates
Business Modules 1,2,3	Educational Management
Business Module 4	Semantics
Organizational Behavior	Discourse Analysis
Master Thesis	Master Thesis
Elective Courses in concentration Business Communication and Translation in English – students choose 1 of the following courses:	Elective Courses in concentration English Language Teaching – students choose 1 of the following courses:
Business English	Business English
Semantics	Syllabus Design Methodology
Elective courses at University level – students choose 1 of the following courses:	Elective courses at University level – students choose 1 of the following courses
Research Methods and Critical Thinking	Research Methods and Critical Thinking
Qualitative Research	Qualitative Research

- ▶ University American College Skopje reserves the right to offer courses in a special semester
- ▶ University American College Skopje reserves the right to amend the program